

LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Alison Christie, Health and Wellbeing Board Business Manager

Report to	Lincolnshire Health and Wellbeing Board
Date:	30 September 2014
Subject:	Lincolnshire Health and Wellbeing Board Development Assessment Action Plan

Summary:

At the meeting in June the Board received a report on the Health and Wellbeing Development Toolkit which provided a position statement as to how mature the Board was in delivering improved outcomes for the population of Lincolnshire. The Board has made considerable progress since becoming a formal committee of the County Council; however the self-assessment highlighted a number of areas for improvement. The Board agreed to the formation of a small Task and Finish Group to help develop an Action Plan and asked for the Action Plan to be presented as a decision item at the September formal Board meeting.

Actions Required:

1. That the Board notes the report.
2. That the draft Development Assessment Action Plan be approved.
3. That progress against the Development Assessment Action Plan be reported to the Board as part of future annual Assurance updates.

1. Background

The Department of Communities and Local Government has, with the help from council and health representatives, created a toolkit for Health and Wellbeing Board to assure themselves that they are 'maturing' and are able to recognise where they are performing well and also where they feel they should look to improve. The toolkit is split into six different dimensions: Vision; Strategy; Leadership; Needs assessment and management

of priorities; Governance, risk sharing and assurance of outcomes, and Information and intelligence. Each of the dimensions has a number of characteristics/statements attributed split across four levels of 'maturity' – Young, Established, Mature and Exemplar.

At the formal Board meeting in June consideration was given to a report by the Health and Wellbeing Board Advisor on the Board's current position following a self assessment exercise. The outcome suggested the Board was able to fully evidence 22 of the statements and was now 60% compliant against being designated 'young' and overall 26% towards becoming 'mature'. It was noted that the Board has made some significant strides since becoming a formal committee of the County Council however the assessment highlighted a number of areas where improvements were needed to enable the Board to reach 'maturity' by June 2015. In order to move forward, the Board agreed to set up of a small Task and Finish Group to work with the Health and Wellbeing Business Manager to develop an Action Plan for consideration by the Board at September formal Board meeting.

To validate the findings of the self-assessment, the Health and Wellbeing Business Manager met with a number of Board Members to identify any specific areas of concern. The key themes to emerge are:

- Lack of clarity about the wider governance structures and frameworks supporting the Board, specifically:
 - what are the key dependencies and how does the Board interact with them;
 - what are the delivery mechanisms and wider infrastructure to support the delivery of the Joint Health and Wellbeing Strategy as this is not fully developed or embedded across all the Themes;
 - what is the role of the Board Sponsors, how do they support the Themes and add value;
 - how is the Board assuring itself that the Joint Health and Wellbeing Strategy is being delivered and how does it use new evidence and intelligence to refine and revise the Strategy;
 - what are the processes and procedures to support how the Board 'does its business'.

- Engagement and communication with wider partners, stakeholders and the public needs to improve, specifically:
 - how does the Board promote and celebrate the successes;
 - how does the Board engage with wider partners and stakeholders including working together to join up communication and engagement;
 - how is patient, service user and public feedback and intelligence informing the work of the Board.

A small Task and Finish Group, consisting of Cllr Mrs Woolley, Cllr Worth and the Health and Wellbeing Business Manager, met in July to draft a Development Assessment Action Plan for the Board, attached in Appendix A. The Action Plan shows the areas for improvement identified by the Board and the proposed actions to be taken in response. Immediate requirements include:

- Developing a role description for Board Sponsor setting out their key roles and responsibilities.

- Mapping the delivery mechanisms and infrastructure to identify linkages and key working relationships to help partners and stakeholders understand how they support the delivery of the JHWS.
- Developing an Engagement and Communication Strategy to encourage shared activities with partners and ensure a systematic approach to how the Board receives and uses information and intelligence to refresh and refine the JSNA and JHWS.
- Developing protocols and processes clarifying how the Board will interact with other key bodies such as the Health Scrutiny Board for Lincolnshire or Safeguarding Boards.

2. Conclusion

The Board has made some significant strides since becoming a formal committee of the County Council in April 2013 and the Board has an aspiration to be 'mature' by June 2015. However, the self assessment exercise highlighted a number of areas for improvement. The Development Assessment Action Plan proposes a list of actions to clarify the wider governance structure supporting the Board including the key linkages and dependencies. The development of protocols and processes with key bodies will strengthen working relationships and a more defined approach to engagement and communication will help partners and stakeholders to share in the vision for improved health and wellbeing for the people of Lincolnshire.

3. Consultation

N/A

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Health and Wellbeing Development Assessment Action Plan

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Alison Christie, who can be contacted on 01522 552322 or Alison.christie@lincolnshire.gov.uk